

**I. Call to order.**

**Chairman Ziegler called the meeting to order at 5:15 p.m.**

In attendance were Jon Ziegler, Karen Schmutzler, John Jensen, and Colin Hintz. Mark Porlier was excused. Also in attendance were DPW Keith Donner, Michael Wodalski, Fred Schuster, Loren White, Barbara Ermeling, Hooshang Zeyghami, and Donna Van Swol.

**II. Consideration of minutes for meeting of 2/7/2011.**

***\*M/S/P Schmutzler/Jensen: to approve the minutes for the meeting of February 7, 2011 as recorded.***

**III. Visitors. None.**

**IV. DPW's report.**

**A. Projects Update.**

- 1. Pedestrian Bridge over STH 29 and Birch Street.** Donner reported he did not hear back from Kevin Meyer as of Friday. Lunda is awaiting word on DOT's review of Lunda's efforts to satisfy the Disadvantaged Business Enterprise (DBE) requirements.
- 2. Schofield Avenue Reconstruction; Status.** Donner reported we are past the point of making any significant changes to the plans. Donner spoke with Peter Knotek of Marathon County and they have finalized the language on the amendment agreement between the DNR and the County on the Mountain Bay State Recreation Trail. We will now work on the agreement with the County on paving and maintenance of the pedestrian path. There has been some recent discussion on extending this path all the way to Camp Phillips Road.
- 3. Camp Phillips Road Reconstruction.** Donner reported we have received several calls on this project questioning when the bridge will be closed. The County cannot give a firm date on this until a contractor has been awarded the project contract. March 8 is the bid letting date for this project.
- 4. Schofield Avenue Sidewalk, Birch Street to Camp Phillips Road; Status.** Donner reported Wodalski has an update included with the meeting materials. Wodalski reported we are waiting for three properties to sign the easement agreements. The first advertisement for bids was in the paper today. The bid opening is scheduled for March 15.

**B. Announcements. None.**

**V. Street and Utility Operations report.** Donner reported the street crew was out at 3:00 a.m. this morning in response to the big snow storm. They will come in at their normal starting time tomorrow to clean up things that didn't get taken care of today.

We had a couple of calls today, one from a resident on Margaret Street and one on Lang Lane, regarding suspected water leaks. It appears to be moist areas on the snow from groundwater prior to the snowfall. We will be keeping an eye on them. John Borth has arranged to have, Davies (a leak detection service), to come in tomorrow and check them out.

- A. Excavation Safety.** Donner reported he had a safety meeting last Wednesday with the street crew, utility operators, park department, and Weston Fire Department. We reviewed the Village's excavation policy and procedures. Also our insurance company provided us with a video to watch. The bullet points discussed at the training session were included with the meeting materials. Donner added excavating is a very dangerous activity that we get involved in. We want people to be aware of what those dangers are and not to get themselves into a situation where they would put themselves in peril. We are currently doing sloping as our primary means of complying with safety regulations. We are looking at purchasing an aluminum shoring and shielding system. In order to comply with sloping and safety at an excavation we may need to close down streets.
- B. ISO Rating Review.** Donner reported our Public Protection Classification hasn't been updated since 1991. To update the Public Protection Classification we submitted the pre-survey information for both the Water Utility and Fire Department prior to the end of last year. Jim Murphy, a representative from ISO has contacted both Fire Chief Meilahn and DPW Donner with some follow up questions. Murphy gave us a brochure with some information about ISO and the public protection classification process. The primary focus is on the fire department but there is also the water supply component that comes into play. In 1991 we had a rating of 6 in the water distribution area and 10 in the rural areas. A rating of 1 is the best and a rating of 10 is the lowest. We are not sure what new rating we might get. From Donner's understanding if we get upgraded to a 4 or 5 it would not have much of an impact but if we can get up to a rating of 3 there would be more of an impact in the range of 10% to 15% reduction in insurance premiums. Jim Murphy said it would have the most impact on commercial properties where their insurance rates are based on square footage and they have much higher premiums. Murphy will accept results from our distribution system model and Michael Wodalski is working on furnishing the requested fire flow data.
- C. Groundwater Withdrawal Reporting.** Donner reported we are now required to provide groundwater withdrawal reporting to the DNR. Donner included with the meeting materials reports showing some of the history on groundwater regulations and the Great Lakes Compact. Even though we are outside the Great Lakes Basin, per se, the State of Wisconsin requires communities statewide to do reporting on groundwater or surface water withdrawals of more than 100,000 gallons of water per day. The fee is currently \$125 annually covering all of our well sources. Facilities located in the Great Lakes Basin, are subject to additional fees based on annual withdrawals. This could potentially open the door for the DNR to create a sliding fee schedule for wells located outside the Great Lakes Basin. Another implication of legislation is the requirement for conservation measures as a condition of new source development. Since we do serve more than 10,000 people we can expect to be required to implement conservation measures and will be required to do cost benefit analysis on new source development.

**D. Subdivision/Development Project Status Report.** Donner reported he included with the meeting materials the subdivision status report that was provided to the Plan Commission last week. Lexington Homes has an agreement to purchase 29 lots in Vista Creek Subdivision in Rothschild (west of Alderson Street and south of Weston Avenue and not in the report). This property was formerly owned by Foresight and is now controlled by Intercity State Bank. Lexington Homes is also looking at purchasing the property that Foresight was going to develop as the Fernwood Subdivision.

**VI. Unfinished Business.**

**A. Alderson Street Reconstruction from Weston Avenue to Howland Avenue – Inter-municipal Agreement with Rothschild for Cost Sharing.** Donner recommended approval of the agreement. The modifications were proposed by Shane Vander Waal and reviewed by Dick Weber. Weber is okay with the changes.

***\*M/S/P Hintz/Schmutzler: to approve the Inter-municipal agreement with Rothschild for cost sharing the Alderson Street Reconstruction from Weston Avenue to Howland Avenue.***

**VII. New Business.**

The next regular meeting will be March 7, 2011 at 5:15 p.m. The public hearing date for Camp Phillips Road was set for March 22<sup>nd</sup> at 6:00 p.m.

**VIII. Adjourn.**

***\*M/S/P Schmutzler/Hintz: to adjourn at 5:37 p.m.***

Submitted by,

Donna Van Swol  
Utility Clerk