

I. **Call to order.**

Chairman Ziegler called the meeting to order at 5:15 p.m.

In attendance were Jon Ziegler, Colin Hintz, Mark Porlier, John Jensen, and Neal Adams. Also in attendance were DPW Keith Donner, Michael Wodalski, Hooshang Zeyghami, Don Swailes, Loren White, Barbara Ermeling, Mark Maloney, Fred Schuster, and Donna Van Swol.

II. **Consideration of minutes for meeting of 5/2/2011.**

****M/S/P Hintz/Jensen: to approve the minutes for the meeting of May 2, 2011 as recorded.***

III. **Visitors. None.**

IV. **DPW's report.**

A. Project's Update.

1. **Pedestrian Bridge Over STH 29 at Birch Street.** Wodalski reported there was a weekly progress meeting last Thursday. At the meeting they went through the change orders. There was a question about lane closures during off peak hours not being allowed in the contract. It is now worked out that the contractor has a 30 hour credit to be used between 8:30 a.m. and 1:30 p.m. The center pier and cap have been poured. A second crew will be starting tomorrow on the north side of the highway. All of the utilities have been relocated on the south side of the highway. The utilities on the north side should be relocated this week.
2. **Camp Phillips Road Reconstruction.** Donner reported there are utility companies working on Camp Phillips Road relocating their facilities, primarily Wisconsin Public Service. Merrill Sand & Gravel (under contract with the DOT) will not start work in the right-of-way until June 6. Donner thought the bridge project has a 92 day window to be completed. They need the two weeks prior to bridge construction starting to get borrow material moved across the bridge. The pre-construction meeting is this Wednesday in Wisconsin Rapids. The project extends approximately 1/2 mile north of the bridge. With construction starting June 6 they are projected to be done by mid October, dependent on weather or other factors out of the contractor's control.

a) Authorizing Resolution R-02-2011 for Special Assessments and Access Fees for Sanitary Sewer and Water Improvements.

****M/S/P Porlier/Jensen: to take off the table.***

Donner reported he modified the language in the Engineer's Report regarding the economic test for requiring connection of existing homes. When costs of a private wastewater and/or well equal or exceed 75% of the cost to connect to

the public water/sewer system, connection to the public system will be required. Donner recommended approval of the Engineer's report as modified.

****M/S/P Jensen/Hintz: to approve Authorizing Resolution R-02-2011 for special assessments and access fees for sanitary sewer and water improvements as amended in the Engineer's report.***

3. **Schofield Avenue Reconstruction.** Donner reported the project management firm with the DOT had some discussion with Musson and he had received an e-mail late today indicating Musson's plans to start on July 5, plus or minus a week. Our Street Crew has been modifying a storm inlet on the northwest corner of Ryan Street and Schofield Avenue to accommodate the sidewalk.
4. **Schofield Avenue Sidewalk, Birch Street to Camp Phillips Road.** Wodalski reported the project is in full swing. There was a little concern last week some of the utilities had not come in to relocate some of their pedestal poles. Frontier was on site today relocating their facilities. The contractor has been very proactive with the businesses working out the staging for driveway closures. In some instances they worked with two businesses to utilize one of their driveways that way they could pour the driveway all at once rather than pouring one-half at a time.
5. **Schofield Avenue Beam Guard, Contract Amendment with CWE for Bidding Documents.** Donner reported there was some confusion with the most current set of plans sent to the County. It looks like the work to be contracted out is in the range of \$75,000 to \$80,000, not over \$125,000 as first indicated by the County. Marathon County does not have any salvaged beam guard available for us to purchase for this project. Donner recommended approval of a contract amendment with CWE to prepare bidding documents for this project in an amount not to exceed \$4,900.

****M/S/P Porlier/Hintz: to approve a contract amendment with Central Wisconsin Engineers in an amount not to exceed \$4,900 to prepare bidding documents for the Schofield Avenue beam guard project.***
6. **Summer Street Operations Work Plan.** Donner reported we received our contract documents back from Fahrner and American Asphalt. We have received a favorable ruling on the lawsuit between Rothschild and Weston on the tax increment for the Wisconsin Public Service Power Plants. Zuleger, Jacobs, and Donner met last week to discuss spending an additional \$190,000 on street maintenance or capital projects for this summer. Donner will have some additional street projects to consider at our next meeting.
7. **Kmiecik Street and Nick Avenue Strategy, Preliminary Resolution R-03-2011 for Special Assessments.** Donner reported he spoke with, Sean Von Bergen, Kronenwetter's Director of Public Works, who has indicated their inclination is not to special assess if we are looking at a limited scope of a project. Donner had Wodalski had put together some preliminary estimates on this. Last time we discussed what our estimate would be on the gravel that would be needed. We wouldn't be proposing to do anything more than perhaps a sand lift to help transmit

some of the water underneath the roadbed and putting crushed aggregate over the top. We would use material we have already processed at our Ryan Street site and the sand lift would be material salvaged from other projects that was transported in from contractors from previous work. Donner stated we did not place a value on the sand when estimating this project. The amount that is needed for the one mile of Kmiecik Street and Nick Avenue is about \$24,000. In talking with Kronenwetter with doing this limited scope of project they would not favor special assessments. Donner added we can do what we feel is proper on our side; that is our discretion; and likewise on their side. We could also have one of the communities act as the focal point and taking care of the whole process from start to finish, in which case the other community would need to give the permission to do that through a resolution.

Porlier questioned if the proposed stabilization will last or will this be wasted time and materials. If we need to put a road down in the future will the proposed work be beneficial or would it need to be stripped away. Donner said the ideal thing to do would be to put breaker run underneath but that would add substantial cost to the project. (Donner guessed it would add four times the cost.) Donner said we are not trying to build the perfect road we are trying to build something that would be more serviceable than what it is right now. Porlier added he was concerned from a safety standpoint he did not want to see a school bus or any safety equipment get stuck in the road. Porlier wanted to know if Donner felt comfortable that this level of improvement would give us some security and safety for the value we are putting into this improvement. Donner added the road would be accessible year round and it would likely require grading.

Donner stated Kronenwetter has indicated they will contribute labor and equipment. Donner asked the committee if they wanted us to ask Kronenwetter for the one-fourth share of the material cost on the total project. Donner asked the committee if they wanted to special assess for this project.

Hintz stated he thought it was appropriate to special assess for this project. Donner said the estimates were about \$2,500 per quarter mile of frontage.

****M/S/P Hintz/Porlier: to approve Preliminary Resolution R-03-2011 for special assessments for street improvements on Kmiecik Street and Nick Avenue.***

8. **Special Charge Resolutions for Drainage Projects; VW-04-11, VW-05-11, VW-06-11, VW-07-11, VW-08-11, & VW-09-11.** Donner reported we talked at previous meetings about areas that had problems with culverts, ditch grading, etc. Donner briefly described the problems in each area where drainage improvements are proposed prior to taking action on each resolution.

VW-04-11 is for proposed drainage improvements at 8115, 8303, 8515, and 9605 Alderson Street. Donner recommended approval.

****M/S/P Porlier/Adams: to approve Resolution VW-04-11 for drainage projects.***

VW-05-11 is for proposed drainage improvements at 5903, 5907, 5911, and 5915 Shorey Avenue. Donner recommended approval.

****M/S/P Hintz/Jensen: to approve Resolution VW-05-11 for drainage projects.***

VW-06-11 is for proposed drainage improvements at 6101 and 6105 Babl Lane. Donner recommended approval.

****M/S/P Hintz/Portier: to approve Resolution VW-06-11 for drainage projects.***

VW-07-11 is for proposed drainage improvements at 1819 Foothill Avenue, and 6802 and 6810 Alta Verde Street. Donner recommended approval.

****M/S/P Ziegler/Portier: to approve Resolution VW-07-11 for drainage projects.***

VW-08-11 is for proposed drainage improvements at 3108 and 3110 Warwick Drive, and 8507 Castleberry Circle. Donner recommended approval.

****M/S/P Portier/Hintz: to approve Resolution VW-08-11 for drainage projects.***

VW-09-11 is for proposed drainage improvements at 6104, 6106, and 6110 Tower Ridge Place. Donner recommended approval.

****M/S/P Jensen/Portier: to approve Resolution VW-09-11 for drainage projects.***

B. Announcements. None.

V. Street and Utility Operations report.

A. Street Operations. Donner reported we had a storm last Monday resulting in a lot of downed trees. The street crew responded to many downed trees in the right-of-way. We are continuing with additional brush pick up as a result of the storm. Large item drop off started Thursday and finished Saturday.

B. Utility Operations. Donner reported with the storm last Monday we had a power outage for 2 1/2 hours. The utility crew shuttled our portable generator to different lift stations during the power outage, there were no sewer backups. The larger lift stations and well houses have an on-site stationary generator. Donner recognized the utility maintenance staff for their efforts to maintain service through the power outage.

VI. Unfinished Business. None.

VII. New Business. None.

The next regular meeting will be June 6, 2011 at 5:15 p.m. Neal Adams will not be in attendance for the June 6 meeting.

VII. Adjourn.

****M/S/P Hintz/Jensen: to adjourn at 6:06 p.m.***

Submitted by,

Donna Van Swol
Utility Clerk