

I. Call to order.

Chairman Ziegler called the meeting to order at 5:30 p.m.

In attendance were Jon Ziegler, Karen Schmutzler, Mark Porlier, John Jensen, and Colin Hintz. Also in attendance were DPW Keith Donner, Michael Wodalski, Fred Schuster, Loren White, Sharon Jaeger, Hooshang Zeyghami, and Donna Van Swol.

II. Consideration of minutes for meeting of 10/04/2010.

****M/S/P Schmutzler/Jensen: to approve the minutes from the meeting of October 4, 2010 as recorded.***

III. Visitors. None.

IV. DPW's report.

A. Projects Update.

- 1. STH 29 and Birch Street Pedestrian Bridge.** Donner reported we are still waiting for the last level of approval from the Federal Highway Department before we are allowed to bid the project.

- 2. Schofield Avenue Reconstruction.** Donner reported we are working through some project details. The DOT has concerns about the bicycle/pedestrian accommodations. One impact the multi-use path will have for Weston is a cost share for paving the rail-bed. Donner added the DOT is also likely to require a commitment for snow removal from the paved path (which will likely be the Village). Another issue is the Mountain Bay Trail is a user fee facility for users over the age of 16. (Although the users of the trail are not currently policed to verify if a fee/permit has been paid or not.) Donner met earlier today with Bill Duncanson of Marathon County Park Department and he said Marathon County does not have money to pave this path. Donner added a plus for us is Marathon County is looking for a commitment to have snow removal on the multi use path along the west side of Camp Phillips Road when that is reconstructed in 2011. Donner said he would try to work it out that Marathon County pay for paving this segment of the Mountain Bay trail in exchange for winter maintenance on both of the proposed paths. Donner plans to attend a meeting this Thursday morning with the regional trail coordinator from the DNR and the Marathon County Park Department. On Thursday afternoon DOT planning representatives will be here to discuss their concerns with bicycle/pedestrian accommodations on the Schofield Avenue project.

Donner added we would be accepting bids on Wednesday for the material to be used for the base course on the project. This will likely be on the next agenda for approval.

Donner reported we are also working on a right-of-way acquisition contract with a right-of-way negotiator/agent. We are hoping to use Beth Steinhauer of MSA.

Porlier questioned if we would consider approaching a snowmobile club to do the snow removal, at no cost to the Village, provided they don't dig into the pavement with their equipment. The snowmobile club in turn could use the snow to groom the parallel snowmobile trail.

3. **Capital Improvement Program 2011 – 2013 Update.** Donner reported he spoke with Tim Vergara today and he said Rothschild will be discussing the Alderson Street project tomorrow when they have a budget meeting. We would like Alderson Street reconstructed next year as was discussed in the last couple of meetings. The Village has also gotten unofficial word that we would be receiving money for a bicycle/pedestrian improvement that would go along Alderson Street. What we are proposing to do is reconstruct Alderson Street in 2011 and we would have the bicycle/pedestrian path installed the following year. The reason for the delay in the bicycle/pedestrian path is because it would be a DOT funded project and it would be subject to all of the "red tape" that goes with it. Donner added he would have a much better idea at the next meeting what the projects would be for 2011 - 2012.

Donner added the Village Board will be conducting the budget hearing on their next meeting date.

4. **Camp Phillips Road Reconstruction – Utilities.**

- a) **Project Agreement With Marathon County.** Donner reported we have plans that were prepared and completed by Becher-Hoppe. These plans will be included with the project plans for the DOT project. Donner included with the meeting materials a copy of a letter to be sent to Marathon County stating the Village of Weston is entirely responsible for the water and sewer costs associated with this project. Donner recommended approval of sending the letter to Marathon County. There will be a formal agreement with the County addressing any other issues with the highway improvement which may include snow removal on the multi-use path.

****M/S/P Porlier/Hintz: to approve sending the letter to Marathon County stating Weston is responsible for all of the water and sewer expenses associated with the Camp Phillips Road project in 2011.***

- b) **Contract Amendment With Becher-Hoppe For Design Service.** Donner reported the contract amendment in the amount of \$630 is due to a change in the scope of the project. Donner recommended approval of the contract amendment.

****M/S/P Schmutzler/Ziegler: to approve the contract amendment with Becher-Hoppe in the amount of \$630.***

5. **Camp Phillips Road Area Test Well.** Donner reported Layne Northwest has accumulated the pumping data from the test wells. It will take about one month to complete the analysis of the test pumping. Layne Northwest is very optimistic they think the site looks promising for one well and possibly two wells.

B. Announcements. Donner reported we extend our condolences to John Borth and his family on the passing away of his father. Donner added Michael Wodalski has successfully completed his master's thesis defense.

V. Street and Utility Operations report.

A. Street Operations. No additional comments were made.

B. Utility Operations. No additional comments were made.

VI. Unfinished Business. None.

VII. New Business.

A. Resolution Number R-04-2010, Preliminary Resolution for Special Assessments in Crestwood Acres and Oak Park Subdivisions. Donner recommended approval to start the special assessment process in order to be able to include any eligible costs with the special assessments. It also directs preparation of the Engineer's report prior to scheduling a public hearing.

****M/S/P Porlier/Schmutzler: to approve Resolution R-04-2010, Preliminary Resolution for Special Assessments in Crestwood Acres and Oak Park Subdivisions***

B. Resolution Number R-05-2010, Preliminary Resolution for Special Assessments in the Park Ridge Subdivision. Donner recommended approval to start the special assessment process in order to be able to include any eligible costs with the special assessments. It also directs preparation of the Engineer's report prior to scheduling a public hearing.

****M/S/P Porlier/Schmutzler: to approve Resolution R-05-2010, Preliminary Resolution for Special Assessments in the Park Ridge Subdivision.***

C. Engineering Design Contract for Crestwood Acres and Oak Park Subdivisions with CWE, Inc. Donner reported the estimated construction cost of this project is \$2.2M the proposed design fee is \$192,250 or about 8% of project cost. Donner recommended approval of design contract with CWE.

****M/S/P Porlier/Jensen: to approve the engineering design contract for the Crestwood Acres and Oak Park Subdivisions with Central Wisconsin Engineers, Inc. in the amount of \$192,250.***

C. Purchase Agreement for Lot 4 in Foxtail Subdivision 3006/3008 Foxtail Court. Donner reported the owner of the lot, Jeff Fochs, agreed to sell us lot 4 of Foxtail Subdivision in the amount to replace this lot with a different lot at a cost of \$37,500 plus bank closing costs of \$790 totaling \$38,290.

****M/S/P Schmutzler/Hintz: to approve the purchase of lot 4 in the Foxtail Subdivision in the amount of \$38,290.***

The next regular meeting will be November 1, 2010 at 5:30 p.m. Items for the next agenda will be a contract with an agent for right-of-way acquisition, discussion on the pedestrian path, and award bid for base course for the Schofield Avenue project; operating budget, and capital budget.

VIII. Adjourn.

****M/S/P Porlier/Hintz: to adjourn at 5:50 p.m.***

Submitted by,

Donna Van Swol
Utility Clerk