

2012-2013 OPERATING BUDGET WORKSHOP MINUTES

JOINT MEETING OF THE VILLAGE BOARD & FINANCE COMMITTEE

NOVEMBER 7, 2011

1. CALL TO ORDER

2. ROLL CALL

President Schuster called the Village Board meeting to order at 7:37 p.m. Trustees present were White, Porlier, Jaeger, Maloney, Ziegler and Ermeling. Chairperson Ermeling called the Finance Committee to order at 7:37 p.m. Members present were Yaeger, Bender and Jaeger. Carrie Sukup was absent and excused. Director of Public Works Donner, Community Development Director Higgins, Park Superintendent Osterbrink, Director of Information Systems Crowe, Building Inspector Tatro, Finance Director Jacobs, Deputy Finance Director Trautman, Fire Chief Meilahn and Police Chief Sparks were also present.

3. OVERVIEW 2012 OPERATING BUDGET (and 2013 FINANCIAL PLAN)

- **Tax Levy Amount**
- **Tax Rate Impact:**
 - **Village of Weston – local tax rate**
 - **Village of Weston – estimated total combined net tax rate**

Jacobs said the Village tax rate for 2010 was \$5.0823 and the tax levy was \$4,421,649. The maximum increase to the levy for 2011 is \$33,649. The 2011 tax rate estimate is \$5.0978. Jacobs reviewed the Distribution of tax levy to various funds. He reviewed the combined rates. The 2010 rate was \$20.26. The estimated 2011 rate is \$20.89. This is a \$0.63 cent increase. The Village's share is 0.02. The biggest share is the school district at \$8.75. He also reviewed the comparison of December 2010 and December 2011 tax bills. He reviewed the property tax rates all direct and overlapping governments.

4. OVERVIEW OF GENERAL FUND BUDGET

- **2012 Revenues**

Jacobs reviewed the General Fund increases and decreases in revenue. He said the total estimated budget surplus for 2011 is \$87,336. We will apply \$69,917 to the 2012 operating budget to reduce the tax levy, leaving a remaining balance of \$17,419. He explained the computation of the 2012 garbage/recycling fees for the December 2011 tax bills. He said because of the \$40,000 loss in the recycling grant we will add a \$6.00 fee for recycling. The 2012 recommended garbage fee for a 45 gallon container is \$120.92 and the 90 gallon container is \$134.84.

- **Review Changes to the proposed 2012 Schedule of Fees**

He presented the 2012 proposed changes/additions to the Schedule of fees. Ermeling asked about some of the building permit fees. Tatro said some of these permits should be required because of potential safety or electrical hazards. Higgins said staff would like to charge again for yard sheds because of a recently approved ordinance that defines the different types of structures. She also said the shoreland fee is something the Village should have been charging for awhile ago. The temporary use permits is something the Plan Commission and the Village Board just put into effect through an ordinance change. Higgins also explained the public hearing fees. These fees will be billed out. After a short discussion on the email document fee it was decided to leave it at 0.25/page.

- **2012 Expenditures**

Jacobs reviewed the increases and decreases in expenditures.

Schuster asked if staff spoke with any union representatives. Donner said he spoke with the business agent, who said he needed to meet with the unions yet to recertify. A zero percent wage increase has been budgeted for both Public Works and Clerical employees. There was a short discussion on the new collective bargaining law and whether or not the Village is required to pay the union members the consumer price index (CPI). It was stated the Village is prohibited from bargaining a wage increase larger than the CPI. Jacobs said there is a \$50,000 contingency in the General Fund if needed.

5. REVIEW OF OTHER FUND BUDGETS, as requested

- **Debt Service Fund**
- **Special Revenue Funds**
- **Enterprise Funds**
- **Internal Service Fund**

Jacobs reviewed the Debt Service Fund schedule of revenue sources and expenditures. Donner reviewed the 2012 water and sewer utility funds. Jacobs reviewed the stormwater utility fund and noted the rate will remain the same for 2012, but the Board will need to discuss a rate increase for 2013.

6. 2012 CAPITAL IMPROVEMENTS PROGRAM (CIP) BUDGET

- **2012 Capital Borrowing Program**

Jacobs reviewed the 2012 CIP Budget - Preliminary Projects.

7. SUPPLEMENTAL INFORMATION

Jacobs said the 2013 budget will be tougher than the 2012 budget.

8. SET BUDGET PUBLIC HEARING DATE - Monday, November 28, 2011, 6:00 p.m.
The Board members were all in agreement to set the public hearing date for November 28, 2011.

9. ADJOURN

**M/S/P Maloney/Portier: to adjourn the Village Board meeting at 8:41 p.m.*

**M/S/P Bender/Yaeger: to adjourn the Finance Committee meeting at 8:41 p.m.*

Respectfully,



Sherry Weinkauff

Village Clerk