

I. **Call to order.**

Chairman Ziegler called the meeting to order at 5:30 p.m.

In attendance were Jon Ziegler, Karen Schmutzler, Mark Porlier, and John Jensen. Colin Hintz was excused. Also in attendance were DPW Keith Donner, Michael Wodalski, Loren White, Mark Maloney, Barbara Ermeling, Fred Schuster, Hooshang Zeyghami, and Donna Van Swol.

II. **Consideration of minutes for meeting of 11/15/2010.**

****M/S/P Schmutzler/Jensen: to approve the minutes from the meeting of November 15, 2010 as recorded.***

III. **Visitors.** None.

IV. **DPW's report.**

A. Projects Update.

1. **STH 29 and Birch Street Pedestrian Bridge.** Donner reported Wisconsin Public Service has completed underground electric installation. They are in the process of disconnecting the overhead electric lines and cutting over to the new underground lines. This work is expected to last another week.

Donner added about 25 contractors have taken plans for the project and of those 10 list themselves as primary contractors. The bid opening for this project is December 22.

2. **Schofield Avenue Reconstruction.** Donner reported that Beth Steinhauer has obtained right-of-way acquisition documents from at least 5 of the 8 property owners. Beth has been in contact with all property owners who need to give us easements or fee acquisition. We have a January 18 deadline to get all of the items in question resolved.

Donner has been in contact with Cameron Bump of the DNR to find out where they stand on the memorandum of understanding related to the Mountain Bay Trail pedestrian path paving. Donner still needs to follow up with Fred Wisner of the DOT to see if we are getting everything we need to satisfy the DOT's concerns regarding the pedestrian path. At this point everyone has given their verbal O.K. and commitments but we will still need to get something in writing.

- a) **Contract Amendment #2 to Design Contract with CWE.** Donner reported after the October 21 meeting with the DOT it was necessary to make some changes to the bicycle and pedestrian accommodations for this project. They insisted on the on-pavement bicycle accommodation. There was a change agreed to on the typical section of the street which will mean a change to the design plans. Donner recommended approval of the contract amendment related to these changes in the amount of \$16,313.

****M/S/P Ziegler/Portier: to approve contract amendment #2 with Central Wisconsin Engineers in the amount of \$16,313.***

3. **Schofield Avenue Sidewalk, Birch Street to Camp Phillips Road.** Donner reported an informational meeting is scheduled for December 15 at 6:00 p.m. at the Municipal Center. A copy of the letter mailed to the property owners and residents is included with the meeting materials.
4. **Letter of Intent with Rothschild for Alderson Street Reconstruction.** Donner reported he has spoke with Tim Vergara of Rothschild regarding the letter of intent. Rothschild is in the process of either updating the original letter of intent or drafting an intergovernmental agreement for approval by both communities. Vergara confirmed that the terms incorporated into the agreement between Rothschild's Village Clerk and John Jacobs were consistent with the verbal agreement.
5. **Eau Claire River, LLC Property Aquifer Pumping Test Results.** Donner reported a copy of the pumping test results were included with the meeting materials. The report was very favorable for the area to be able to support three wells. The chosen locations would be at the test well site, TB5-10 (west side of upland terrace) and the Scout Center site. Donner added we will be following up with the Scout Board and with Gary Guerndt in terms of structuring a purchase offer. We don't plan on pumping the three wells continuously on a long term basis but rather intermittently. This will give us a lot more redundancy and flexibility in operation for the future.

B. Announcements. None.

V. Street and Utility Operations report.

A. Street Operations. No additional comments were made.

B. Utility Operations. Donner reported he included some comments about our water quality monitoring that were discussed in the past related to iron and manganese in the water. Included with the meeting materials were the manganese and iron sampling results. We do not have any levels approaching the EPA Health Advisory level. There was reduction in levels of iron and manganese after the fall flushing was completed. We are trying to establish a baseline of what is out in our distribution system. We are not required to do this sampling by the Safe Drinking Water Act or any other regulatory rule. This is only required at the wells once every 4 or 5 years. We will repeat this process again before and after our spring flushing. Donner suggested we might want to consider a special meeting to discuss this further. We also would like to make some information available on our website.

VI. Unfinished Business. None.

VII. New Business.

A. Water/Sewer Permits LCON-11-10-2934.

****M/S/P Schmutzler/Jensen: to approve water/sewer permit LCON-11-10-2934.***

The next regular meeting will be December 20, 2010 at 5:30 p.m.

VIII. Adjourn.

****M/S/P Porlier/Jensen: to adjourn at 5:43 p.m.***

Submitted by,

Donna Van Swol
Utility Clerk