

KENNEDY PARK HALL RENTAL
USER FEE SCHEDULE
2005

20 X 35 MEETING ROOM WITH RESTROOMS AND KITCHEN
60 PEOPLE MAXIMUM - STANDING ROOM ONLY
40 PEOPLE - SEATED

KEY FEE AND SECURITY DEPOSIT		\$ 50.00
Private Parties any day or evening:	Residents	\$ 75.00
	Non-Residents	\$ 125.00
Public Parties – Anytime		\$ 85.00
Non-Profit Parties:	Residents	No Charge
	Non-Residents	\$ 75.00
Weston based youth, children and senior citizen groups:		No Charge

Kennedy Park Hall will not be available for wedding receptions.

ABSOLUTELY NO DECORATIONS ATTACHED TO THE WALLS OR CEILING

USERS WILL BE HELD RESPONSIBLE FOR ALL DAMAGES THAT MAY OCCUR DURING THE USE OF THIS BUILDING

ABSOLUTELY NO PARTIES THAT INCLUDE ALCOHOL CAN USE THIS FACILITY

BUILDING MAY BE VIEWED BETWEEN: Monday – Friday 7:30 a.m. to 3:30 p.m., as long as the building is not being rented.





**VILLAGE OF WESTON
KENNEDY PARK
HALL RENTAL AGREEMENT**

Date _____

I _____, Hereby acknowledge receipt of key number _____ and have paid \$ _____ rental fee/security deposit to use the Kennedy Park Hall on the _____ day of _____, for the purpose of a _____

Residents – must be a permanent Weston resident or the guest of honor must be a Weston Resident.

1. A written agreement will be signed and fees paid before the key is issued.
2. The key must be returned no later than the first working day following the use of the hall, unless other arrangements are made. The key may also be placed in a kitchen drawer after the use of the hall.
3. Absolutely no parties that include alcohol can use this facility.
4. The facilities will be left in the same manner as they are found.
5. No equipment, furniture or dishes will be removed from the hall for any reason.
6. Garbage must be placed in bags and containers provided by the Village.
7. All tables and chairs taken out from the storage room must be put away.
8. Absolutely no decorations attached to walls or ceiling.
9. Floors will be cleared of any apparent debris. (Broom, mop and vacuum available in storage area)
10. All damages will be assessed and charged to the party using the facilities.
11. Report any damages to the Police Department prior to your gathering, to release any liability on your part.
12. Lock all doors and close all windows upon leaving.
13. If rules are not complied with and excessive cleaning is necessary, the additional fees will be charged to the party renting the hall.

I HAVE READ AND UNDERSTAND THE CONDITIONS FOR RENTING AND AGREE TO COMPLY WITH SAME.

_____ **RENTAL (R03)**
_____ **SEC. DEP. (R00)**

Signature _____

Address _____

Phone _____