

**VILLAGE OF WESTON
BOARD MINUTES**

MONDAY, FEBRUARY 1, 2010

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Schuster called the Village Board meeting to order at 6:03 p.m. Trustees present were Schmutzler, Jaeger, Ziegler, Maloney, Ermeling and White. Administrator Zuleger, Director of Public Works Donner, Community Development Director Higgins, Director of Information Systems Crowe, Finance Director Jacobs, Park Superintendent Osterbrink, Police Chief Sparks and Fire Chief Meilahn were also present. There were 8 audience members present.

II. VILLAGE BOARD MINUTES

A. *M/S/P Jaeger/Schmutzler: to approve the Village Board Minutes of 01/18/10 and place on file.

III. QUALITY STAR PRESENTATION – SHERYL MORRIS

Zuleger presented a Quality Star Award to Sheryl Morris in recognition of her commitment to recordkeeping and the creation of performance-based metrics that improve the overall operation of the Village of Weston.

IV. VISITORS

A. Mitch King – Ryan Street Land Sale/Yard Waste Site

Mr. King was unable to attend the meeting. There were no comments.

B. Dr. DJ Freeman – 400 Block Project (15 minutes)

Dr. D.J Freeman gave a presentation on the 400 block project in Wausau. He asked the Village if they were interested in donating to the project. Ermeling and Jaeger asked about Room Tax Funds. Jacobs said there is a small fund balance. Most of it is already committed to for 2010. Schuster asked the Board members to think about it and discuss again at the next Board meeting. In the mean time Jacobs and Zuleger will check to see if any funds are available for the project.

V. NEW BUSINESS

A. Resolution #VW-02-10: Resolution to Oppose DOR County Assessment Proposal

***M/S/P White/Maloney: to approve Resolution #VW-02-10 to Oppose the DOR County Assessment Proposal.**

B. TIF #1 & TIF #2 Grant Matrixes

Zuleger said the CDA Committee approved the Grant Matrixes as proposed. Zuleger reviewed the Matrixes with the Board.

***M/S/P Jaeger/Maloney: to approve TIF #1 & TIF #2 Grant Matrixes.**

C. 3-Part Test for Tax Incremental Financing Funds Outside of TIF District Boundaries

Zuleger said in 2000 the state legislature amended the TIF law to allow for TIF funding to be used ½ mile outside of the TIF district. He said for people who ask to use the TIF law a 3-Part test was established by Staff. He reviewed the 3-part test with the Board. The CDA recommended approval.

***M/S/P Ziegler/Schmutzler: to approve the 3-Part Test for Tax Incremental Financing Funds Outside of TIF District Boundaries.**

D. Ambulance Billing Contract with LifeQuest

***M/S/P Ermeling/White: to approve the Ambulance Billing Contract with LifeQuest.**

E. Mutual Aid Box Alarm System (MABAS)

1. Agreement

2. Addendum A – Non-Discrimination

***M/S/P Jaeger/White: to approve the MABAS Agreement and Addendum A – Non-Discrimination.**

3. Resolution # VW-04-10

***M/S/P Schmutzler/Maloney: to approve Resolution # VW-04-10.**

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- F. **VW-03-10 Resolution to Acknowledge that Conditions have been met for Ordinance REZN-12-1114 Provisional Rezone to AG with OME for Ryan Street Properties (Village of Weston)**
**M/S/P Ermeling/Ziegler: to approve Resolution VW-03-10 to Acknowledge that Conditions have been met for Ordinance REZN-12-1114 Provisional Rezone to AG with OME for Ryan Street Properties (Village of Weston).*
- G. **VW-05-10 Resolution to Acknowledge that Conditions have been met for Ordinance ETZ-REZN-4-09-1067 Provisional Rezone to S/R for Riverview Lane Properties in the Town of Weston (Letarski)**
**M/S/P Jaeger/Maloney: to approve Resolution VW-05-10 to Acknowledge that Conditions have been met for Ordinance ETZ-REZN-4-09-1067 Provisional Rezone to S/R for Riverview Lane Properties in the Town of Weston (Letarski).*
- H. **Vouchers**
**M/S/P Ziegler/Ermeling: to approve Vouchers 27966 to 28129.*
- VI. **COMMITTEE MINUTES**
- A. **Public Works and Utility Committee Minutes**
**M/S/P Jaeger/Schmutzler: to acknowledge the Public Works and Utility Committee Minutes of 01/18/2010 and place on file.*
- B. **Public Safety Committee Minutes**
**M/S/P Jaeger/Schmutzler: to acknowledge the Public Safety Committee Minutes of 01/21/2010 and place on file.*
- C. **CDA Committee Minutes – 3/16/2009 and 1/25/2010**
**M/S/P Jaeger/Schmutzler: to acknowledge the 3/16/2009 and 1/25/2010 CDA Committee minutes.*
- VII. **DEPARTMENT REPORTS**
- A. **Parks & Recreation Superintendent**
No comments.
- B. **Police Chief**
Sparks reported a new speed trailer has been delivered. There will be two new squad cars on the road by March 1st. There will be a Everest Metro Joint Finance Committee next Thursday.
- C. **Fire Chief**
1. **Significant fire and EMS incidents since last board meeting**
Meilahn reported there were no significant events since the last meeting. One full time employee is on light duty because of a work related injury. The goal is to have the employee work a 56 hour work week on light duty. He will work on completing the Emergency Management Mitigation survey. This is for federal aid.
- D. **Director of Public Works**
1. **STH 29 and Birch Street Pedestrian Bridge**
- a. **Bridge Architectural Treatments**
Donner said the Public Works and Utility Committee’s recommendation is to put “Welcome to Weston” on the bridge on both sides with a “W” theme on the railing. Schuster asked how many “W’s” would be put on the bridge. Donner said around 34. If they just put them on the raised portion it would be about half of that. Zuleger recommended putting up 4 on each side. The Board agreed and said it should not be overdone.
2. **Project Update**
No comments.
3. **Utility and Street Operations Report**
No comments.

E. Community Development Department Report / Zoning Administrator

1. Census 2010 Update

Higgins said you will start to see Census 2010 ads on TV. There will be a letter mailed to all residents the first week in March from the Census Bureau telling them that the Census form will follow in a few weeks. She said for every person not counted we lose \$1200 each year. She also commented that the form to be filled out is a short form.

F. Finance Director

1. Tax Collection Update

Jacobs reported the local banks and credit unions are now done collecting taxes. Village staff will still collect through Friday. There is a 5-day grace period for tax collection. He also reported \$16.1 million has been collected to date.

2. TIF Cash Flows Report: TIF #1, TIF #2, & Environmental TIF Districts

Jacobs reviewed the schedule of cash flows for TIF #1, TIF #2 and Environmental TIF Districts.

G. Administrator's Report

1. Economic Development Report

a. CDA Update

The CDA Committee asked staff to go out and prospect for some additional industrial land to purchase around the Business parks. He will bring a report back to the Board in early March.

b. Anova Update

Anova is applying for one of the million dollar bonding authorities through Marathon County.

2. Winter Maintenance Update

The Village is \$37,000 down. The crew did go out and sand some ice today.

3. Weston Fest 2010

Zuleger has the major sponsors lined up for Weston Fest. He is still trying to figure out how to staff it. He asked the Board if staff should start planning for Weston Fest. The Board said yes. Schuster asked about volunteers. Zuleger will work on that. He will work with D.C. Everest High School and other service clubs. Battle of the Bands will be held at Weston Lanes. He reviewed the daily events with the Board.

H. Clerk's Report

1. DVD on Public Official's Liability

Weinkauf indicated our insurance company has asked us to watch a Public Officials' Liability DVD. If both the Board members and Department Heads watch the DVD they will pay us \$1360. It was decided that the Board members would watch the DVD at the next regular meeting.

VIII. TRUSTEE BUSINESS

A. Maloney

None

B. White

None

C. Jaeger

None

D. Schmutzler

None

E. Ziegler

None

F. Ermeling

None

IX. PRESIDENT'S BUSINESS

None

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X. ADJOURN

****M/S/P Jaeger/White: to adjourn the meeting at 7:10 p.m.***

Respectfully,

A handwritten signature in cursive script that reads "Sherry L Weinkauf".

Sherry Weinkauf
Village Clerk